



## HAI Board Announcement on General Administration, Structure and Scope of Work Segment

### BE 2563 (2020)

.....  
As it is deemed appropriate to improve general administration, the structure, position determination and scope of work segment of HAI to be clearer and more appropriate for current situation, which will help foster the efficiency, effectiveness, cost-effectiveness, transparency and accountability of HAI administration in line with the criteria stated in the Royal Decree on Criteria and Procedures for Good Governance B.E.2546 (2003);

By virtue of Section 18 (4) (a) of The Royal Decree on the Establishment of The Healthcare Accreditation Institute (Public Organization) BE 2552 (2009) and as amended by The Royal Decree on the Establishment of The Healthcare Accreditation Institute (Public Organization) (Second Edition) BE 2562 (2019), coupled with the resolution of HAI Board in the 5<sup>th</sup> meeting for the year 2020 on 22 May 2020, a relevant announcement is issued as follows.

Article 1: This announcement shall be called as “HAI Board Announcement on General Administration, Structure and Scope of Work Segment B.E. 2563 (2020).”

Article 2: This announcement is effective from the following date after the day of its announcement.

Article 3: The HAI Board Regulation on Structure and Position Determination of Work Segment B.E. 2561 (2018) shall be canceled.

Article 4: In this announcement

“Institute” means The Healthcare Accreditation Institute (Public Organization)

“Director” means HAI Director

“The Board” means HAI Board

“Board Member” means HAI Board Member

Article 5: The Institute shall consist of the following work segments.

- (1) Accreditation Division
- (2) Quality Improvement Promotion Division
- (3) Organization Development Division
- (4) Strategy Division
- (5) General Administration Division
- (6) Internal Audit Unit

Article 6: Accreditation Division has duty and responsibility for hospital and healthcare standards development, surveyor development, accreditation system development, survey management, and accreditation management.

Article 7: Quality Improvement Promotion Division has duty and responsibility for network mechanism development and support, quality coach development, quality and safety culture promotion, maintaining quality after accreditation, public participation promotion, and training management.

Article 8: Organization Development Division has duty and responsibility for research and development, human resource management and development, quality system management, and knowledge management.

Article 9: Strategy Division has duty and responsibility for strategy and planning, Board of Director support, public relation and audio-visual equipment management, collaboration and international relations management.

Article 10: General Administration Division has duty and responsibility for procurement, risk and complaint management, building and transportation management, government correspondence, legal issues, financial management, accounting management, and information technology management.

Article 11: Internal Audit Unit has duty to audit the operation of HAI's work segments in the area of general management, budgeting, finance, accounting and procurement; and examine evidence documents to validate the compliance with applicable laws, regulations and rules; set up the criteria for assessing the efficiency of internal control and risk management; propose audit policies and guidelines and internal control measures; report to the Board about the performance results, problems and shortcomings detected, the approaches for preventing and solving such problems, and the monitoring results of such solutions; and provide support to the meeting of Audit and Evaluation Subcommittee.

Article 12: The structure of work segments under each division shall be conform to the structure provided in the appendix of this announcement.

Article 13: Determination of workforce size, work categories and positions in each work segment, and the adjustment to add a sub-division or work unit into each work segment, are under the authority of the Director. However, the overall workforce must conform to the number defined by the Board.

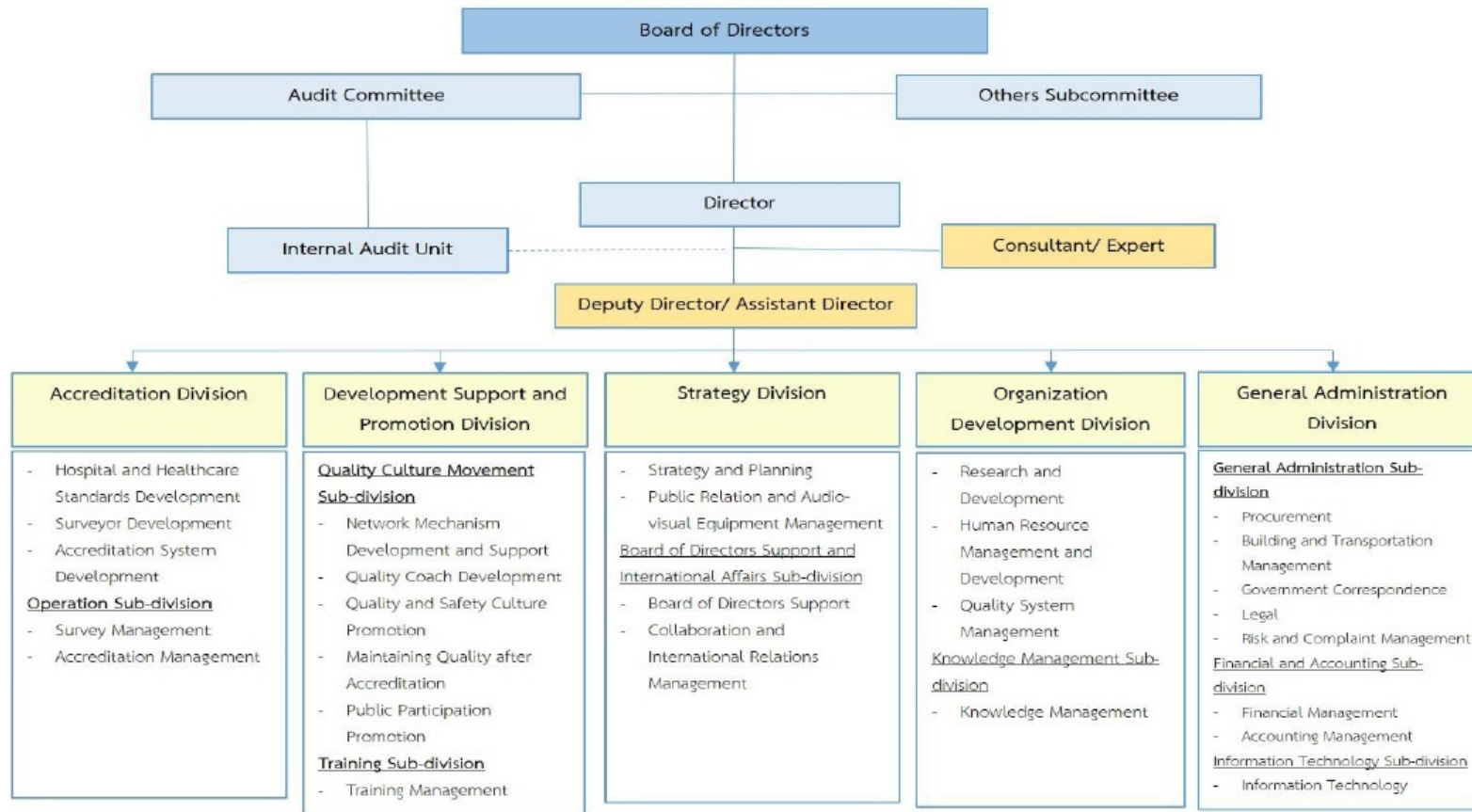
Article 14: The Director has authority to adjust or change the duties of work segments under the divisions; and to set up criteria, procedures or orders to facilitate the compliance with this announcement.

In case there is a controversy in complying with this announcement, the Director can use his discretion to make final judgment. If the Director is unable to do so, the Director shall submit to the Board for absolute judgment, and judgment by the Board is regarded as final.

Announced on: 1 June 2020

(Mr. Theerapol Topanthanont)  
Chairperson of HAI Board

## Organization Chart of The Healthcare Accreditation Institute (Public Organization)



1<sup>st</sup> June 2020